

Guidelines for submitting IOWA WEST LWML Mission Grant Proposals

Eligibility and Endorsement

Appeals for Iowa West LWML grants may be submitted by an individual Iowa West LWML member, society or zone with endorsements of the president and the pastor or counselor of the organization in which it originates and by Recognized Service Organizations of the LCMS (LCMS RSO).

Resources

Our bylaws state, "Preference shall be given to projects that are within Iowa West over those that would send funds outside the district". (One fourth of all mites received in our district are forwarded to National LWML for National LWML Mission Grants, and it is unlikely that other districts will fund projects in Iowa West). Therefore, our district projects are the best way to support our Iowa West needs.

Our Iowa West LWML by-laws state that no project receiving funds shall appear on the ballot at a successive District LWML convention.

Be sure to check current grants before beginning the process. In addition to contacting the missions themselves, consult the District, Synod and National LWML 'mission banks' to see if someone else has already adopted their need. The website is: www.lcms.org?4861

Contacts:

District:

The Rev Mark Gerken, Executive Asst for Missions & Human Care
1317 Tower Drive, Fort Dodge, IA 50501

Phone: 515.576.7666

Cell: 515.570.2331

Fax: 515.576.2323 E-Mail: mark.gerken@Idwlcms.org

Mission Central- LCMS World Mission

40718 Highway E 16, Mapleton, Iowa 51034

Phone: 712 882 1029 E-mail: Gary.Thies@lcms.org

Lutheran Church Missouri Synod

Kristy Grannis

Mission Projects Administrator

World Mission Support

1333 S. Kirkwood Road, St. Louis, MO 63122-7295

Phone: 314 996 1692 E-mail: kristy.grannis@lcms.org

National LWML Mission Advocacy & Grants Committee

(You may order **Mission Grants Guidelines** from the LWML catalogue, \$1, order # 14940.)

Criteria from LWML by-laws, Articles XIV and XV:

In addition to giving preference to grants within Iowa West, all mission grant proposals shall:

- be strictly MISSION in character – enabling people to learn
- fit into the plans and projections of the LCMS
- be current and ready for implementation, well documented
- be assured of continued maintenance after the allocated mites are exhausted
- not have been funded by the last convention
- be endorsed properly (refer to Cover Signature Sheet)

Proposals consists of:

1. The Cover Signature Sheet (self explanatory)

2. The Proposal in Whereas format. (see explanation below and available Sample)

3. The Information Paper (see explanation below and available Sample)

You must send 11 copies of each of the above to the Iowa West LWML V.P. for Gospel Outreach and Human Care

The Proposal

Whereas, state goal/God's command, how it will enable people to learn of Jesus; and

Whereas, state the need; and

Whereas, state the purpose for the funds, how used; therefore be it Resolved, that the Iowa West LWML assembled in its (state date) Convention at Camp Okoboji adopt as a mission project for the (state biennium) the allocation of (state \$ amount) for (state grant proposal name).

The Information Paper

- Clearly state how grant fulfills Criteria listed above
- Give details such as cost of land, facilities, construction, equipment, program's budget.
- If your grant is funded by other sources, clearly state your total project amount and the source from which remaining funds will come.

- State the name, address, phone/FAX, and E-mail address of the contact person who will implement the project, administer the funds and conduct the follow-up.

Procedure for Grant Approval

- V.P. will check proposal for necessary requirements
- The VP will send a complete packet with all submissions to LCMS World Mission for International endorsements and in agreement with National LWML policy which is to share this information for the benefit of all parties.
- After the Oct 31st deadline the V.P. sends copies to district LWML President, counselors, appointed LWML Grant Committee, and to IDW LCMS Mission Executive for further review and evaluation.
- The Grant Committee will meet to select proposals for convention ballot.
- Convention delegates vote and adopt the grants.
- Funds will be available to adopted grants for 4 years.
- District LWML members respond to God's presence, power, peace and plenty in their lives with mites, prayers, personal involvement and encouragement for mission grants.

Additional Information

- Do not send DVD's
- In the communications with your chosen recipient avoid duplicate submissions if possible

For any grants for missions outside of the U.S., grant submitters are encouraged to contact LCMS World Mission to share the scope of the grant proposal. Do this by contacting the office of LCMS World Mission with a summary of your proposal. Your complete submission to Iowa West LWML will be forwarded to them after it is received by the Iowa West LWML VP in charge of the selection process.

**The deadline is always OCTOBER 31st
of odd numbered years.**